Program Committee Goals and Objectives: 2017-2018

**Charge**:

The Program Committee is charged with performing the following functions:

1. Complete the planning and implementation of the program portion of the General Membership meetings including the luncheon arrangements if necessary.
2. The Committee will consist of Regular or Institutional members including the President-Elect who will serve as Chairperson. Members serve for one year.

**Committee Members**:

Juliet Mullenmeister, Chair

Katherine Akers

Gina Hug

Barbara LeTarte

Karin Werner

Akilah Wood

**Goals and Objectives**:

• To select the dates and sites for three 2017-2018 general program meetings and the Summer Luncheon.

• To plan and present program topics of practical and professional interest to the MDMLG membership with an additional intent to increase membership.

• To arrange and complete all necessary details with the host site and communicate this information to all members via the listserv, website, and/or newsletter.

• To conduct the program portion of each meeting professionally and efficiently.

• To provide for evaluation of each meeting, including analysis of results.